



**2023-24 Calendar**

**Cheektowaga Central  
School District**



# STUDENT SCHOOL DAY DAILY CLASS TIME SCHEDULES FOR THE 2023-24 SCHOOL YEAR

**NOTE: ALL BUILDINGS - ONE HOUR EARLY  
DISMISSAL EVERY WEDNESDAY**

## High School (HS)

*Doors open at 7:00 a.m.*

Grades 9-12 .....7:22 a.m.- 1:47 p.m.

## Middle School (MS)

*Doors open at 7:45 a.m.*

Grades 5-8 .....8:06 a.m.- 2:30 p.m.

## Union East Elementary School (UE)

*Doors open at 8:40 a.m.*

UPK - Grade 4 .....9:00 a.m.- 3:25 p.m.

## Half-Day Schedule

High School .....10:22 a.m.

Middle School .....11:10 a.m.

Union East Elementary School ..... 12:00 p.m.

## School Office Hours

High School .....6:30 a.m.- 3:30 p.m.

Middle School .....7:00 a.m.- 4:00 p.m.

Union East Elementary School .....7:30 a.m.- 4:30 p.m.

Central/Business Offices .....8:00 a.m.- 4:00 p.m.

# ATTENDANCE POLICY

**ALL BUILDINGS (716) 686-3600**

To call in a student absence, follow prompts from the Auto Attendant: choose the correct school and press #1 for Attendance.

Parents are reminded that if their child will be absent, they should call the school between 7 a.m. and 9 a.m. on the day of the absence. The student is always required to bring a written note from a parent on the student's first day back giving the reason for the absence.

It is also necessary for a student to BRING A NOTE FROM A PARENT WHEN AN EARLY DISMISSAL IS NECESSARY. All notes must include a phone number where the parent can be immediately reached.

# EMERGENCY SCHOOL CLOSINGS

We understand that the decision to close schools has a big impact on families. We also believe that our students are better served academically and socially by being in school. But, as always, our top priority is their safety.

## How do we make our decision?

We gather as much relevant information as possible and base our decision on that analysis. This includes:

- Information on road conditions from transportation staff, police, and highway road supervisors
- An assessment of the amount of snow and ice accumulated
- Whether the precipitation is ongoing
- Weather predictions, temperature and wind chill data
- Verification of building status, continued utility services, staff ability to clear our own roads, driveways and sidewalks
- What other school districts are doing

The wind chill scales were recently revised to reflect better evaluations of risk for exposure to severe low temperatures. The media's predictions are evaluated along with data available from the Internet, forecasting services, and statewide emergency service systems.

State and county officials have recently installed a system of gates to effectively close down the NYS Thruway and surrounding expressways. Should they exercise this closure protocol, we may have little choice but to close school, especially if the NYS Thruway is closed.

## Who makes the decision and when?

The superintendent of schools makes the final determination. The decision is based on the above factors and recommendations from our Director of Facilities. We try very hard to make the decision no later than 6:15 a.m.

## How is the public notified?

Our first notification will go out via our Blackboard Connect system to all phone numbers registered with us. If we do not have your correct phone number, you will not be notified. Up-to-date information is provided to the various radio stations: WBEN, WJYE, WBLK, WYRK, WECK, WBUF, WNSA-FM and television stations: WKBW, WGRZ, TWCN and WIVB and the district website.

## Will we close schools if conditions worsen?

Please keep in mind that even if weather conditions worsen, we would rarely reverse our decision and send students back home. Once we make the decision to open schools, many parents leave for work. If we sent students back home, many would return to unsupervised bus stops and empty homes. After we arrive at school, we may have an early dismissal, but we would make every effort to provide adequate notice to all parents. That process alone requires at least one and one-half hours of lead-time to accomplish. All of our buildings have emergency generators and systems to maintain them as well as extra food, water, etc. They are safe places even when there are power failures or service outages elsewhere in the community. School is the safest place to keep the children while we contact parents and make arrangements for a safe return home.

While our staff does its best to analyze all factors in our decision-making, we know that no perfect decision exists. If you do not feel as though it is safe for your child to attend school, use your best judgment on whether he or she should attend. Also, please discourage teenagers from driving in bad conditions.

## How do I update my Contact Information?

Parent/Guardian information can be updated by contacting Laurie Ferry, Community Engagement Specialist at 716-686-3618 or lferry@ccsd-k12.net.



# August 2023



### Union East Elementary School

5 Meet the Teacher, 1-2:30pm  
25-29 Spirit Week

### Middle School

15 Picture Day  
18-22 Start with Hello Week  
18-22 Book Fair  
18-22 PTA Spirit Wear Sale  
21 Open House  
25-29 Spirit Week

### High School

8 Picture Day  
13 Open House  
14 Senior Portraits  
25-29 Homecoming Week  
26 Powder Puff Game  
29 Homecoming Football Game  
30 Homecoming Dance, 7-10pm



Suzan Tshala, Union East Elementary School



Parent Portal

# September 2023

| <i><b>Sunday</b></i>  | <i><b>Monday</b></i>  | <i><b>Tuesday</b></i>  | <i><b>Wednesday</b></i>  | <i><b>Thursday</b></i> | <i><b>Friday</b></i> | <i><b>Saturday</b></i>   |
|---|---|--|--|------------------------|----------------------|--|
| AUGUST 2023<br>S M T W T F S<br>1 2 3 4 5<br>6 7 8 9 10 11 12<br>13 14 15 16 17 18 19<br>20 21 22 23 24 25 26<br>27 28 29 30 31 |  | OCTOBER 2023<br>S M T W T F S<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 |  |                        | 1                    | 2  |
| 3   | 4<br><br><b>Labor Day<br/>No School</b>   | 5<br><br><b>Staff<br/>Development<br/>Day</b>  | 6<br><br>Welcome back!<br>First Day for<br>All Students                            | 7                      | 8                    | 9<br><br> |
| 10<br><br>                                     | 11  | 12<br><br>Board of Education<br>Regular Meeting, 6pm   | 13   | 14                     | 15                   | 16   |
| 17  | 18  | 19   | 20   | 21                     | 22                   | 23   |
| 24  | 25  | 26   | 27   | 28                     | 29                   | 30   |



### Union East Elementary School

- 4 Octoberfest, 5-7pm
- 20 Picture Day
- 31 Teacher Record Day, ½ Day for Student Attendance

### Middle School

- 4 Scholastic Book Fair
- 6 5-Week Progress Reports
- 27 Picture Retake Day
- 23-31 Red Ribbon Week

### High School

- 6 5-Week Progress Reports
- 12 Picture Retakes
- 12 WNY College Consortium, 10:15-10:55am
- 16 ASVAB
- 23 PSAT
- 26 SAT
- 31 Senior Dress-Up



Parent Portal

# October 2023

| Sunday  | Monday   | Tuesday             | Wednesday  | Thursday | Friday  | Saturday   |
|---|--|---------------------|--|----------|---|--|
|  1       | 2  | 3                   | 4  | 5        | 6<br>Emergency Drill/Early Dismissal  | 7  |
| 8   | 9<br><br><b>Columbus Day<br/>No School</b><br><br>Board of Education<br>Regular Meeting, 6pm | 10                  | 11   | 12       | 13  | 14   |
| 15  | 16   | 17                  | 18   | 19       | 20  |  21   |
| 22  | 23   | 24                  | 25   | 26       | 27  | 28   |
| Red Ribbon Week   |  |                     |  |          |   |  |
| 29<br> | 30   | 31<br><br>Halloween |  |          | SEPTEMBER 2023<br>S M T W T F S<br><br>1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30 | NOVEMBER 2023<br>S M T W T F S<br><br>1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 |





### Union East Elementary School

28 First Trimester Report Cards  
30 Picture Retakes

### Middle School

6-9 Spirit Week for Veterans Day  
9 First Marking Period Grades Close  
20 Modified Winter Sports Begin

### High School

8 Fall Concert, 7pm  
9 First Marking Period Grades Close  
9 Senior Dinner, 6pm  
13 JV/V Winter Sports Begin



Parent Portal

# November 2023



| <i><b>Sunday</b></i>   | <i><b>Monday</b></i>   | <i><b>Tuesday</b></i>   | <i><b>Wednesday</b></i>                | <i><b>Thursday</b></i>                               | <i><b>Friday</b></i>  | <i><b>Saturday</b></i> |
|--|--|---|--|--|---|------------------------|
| OCTOBER 2023<br>S M T W T F S<br>1 2 3 4 5 6 7<br>8 9 10 11 12 13 14<br>15 16 17 18 19 20 21<br>22 23 24 25 26 27 28<br>29 30 31 | DECEMBER 2023<br>S M T W T F S<br>1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 |  | 1                                      | 2  | 3   | 4                      |
| 5<br><br>Daylight Savings Time Ends  | 6  | 7   | 8                                      | 9<br><br>Districtwide Veterans Day Celebration       | 10<br><br><b>Veterans Day Observed<br/>No School</b>                                  | 11                     |
| 12   | 13   | 14<br><br>Board of Education Regular Meeting, 6pm                                 | 15                                     | 16<br><br>Districtwide Parent Teacher Conferences PM | 17<br><br><b>No School</b><br><br>Districtwide Parent Teacher Conferences AM          | 18                     |
| 19   | 20   | 21  | 22                                     | 23   | 24  | 25                     |
|  |  |   | <b>Thanksgiving Recess - No School</b> |  |   |                        |
|  |  |   |  | Thanksgiving Day                                     |   |                        |
| 26   | 27<br><br>Classes Resume   | 28  | 29                                     | 30   |  |                        |

### Middle School

- 1 Musical, 7pm
- 2 Musical, 2pm
- 2 Musical, 7pm
- 4-8 5 Days of Giving
- 11-15 Holiday Spirit Week
- 12 Grade 7 & 8 Winter Concert, 7pm
- 14 Grade 5 & 6 Winter Concert, 7pm
- 15 15-Week Progress Reports

### High School

- 15 15-Week Progress Reports
- 20 Winter Concert, 7pm
- 22 Volleyball Tournament



Parent Portal

# December 2023



| <i><b>Sunday</b></i>   | <i><b>Monday</b></i>   | <i><b>Tuesday</b></i>   | <i><b>Wednesday</b></i>  | <i><b>Thursday</b></i> | <i><b>Friday</b></i> | <i><b>Saturday</b></i>  |
|--|--|---|--|------------------------|----------------------|---|
| NOVEMBER 2023<br>S M T W T F S<br>1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 | JANUARY 2024<br>S M T W T F S<br>1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30 31 |  |  |                        | 1                    | 2   |
| 3  | 4  | 5   | 6  | 7                      | 8                    | 9   |
| 10   | 11   | 12  | 13   | 14                     | 15                   | 16  |
| 17   | 18   | 19  | 20   | 21                     | 22                   | 23  |
| 24   | 25   | 26  | 27   | 28                     | 29                   | 30  |
| 31<br><i>New Year's Eve</i>  | <i><b>Winter Recess - No School</b></i>  |   |  |                        |                      |  |
|  |  |   |  |                        |                      |   |

### Union East Elementary School

17 Family Fun Night, 4:30-6:30pm

### Middle School

10 Student Recognition Night

26 Second Marking Period Grades Close

31 5th Grade Parent "Sneak Peek" Orientation

### High School

23-26 Regents Exams

26 Second Marking Period Grades Close

29-31 Winter Spirit Week



Parent Portal

# January 2024



| <i><b>Sunday</b></i>  | <i><b>Monday</b></i>                                | <i><b>Tuesday</b></i>                      | <i><b>Wednesday</b></i> | <i><b>Thursday</b></i>  | <i><b>Friday</b></i>   | <i><b>Saturday</b></i>  |
|---|---|--|-------------------------|---|--|---|
|  | 1   | 2  | 3                       | 4   | 5  | 6   |
|   | <b>Winter Recess<br/>No School</b>                  | Classes Resume                             |                         |   |  |   |
|   | New Year's Day                                      |  |                         |   |  |   |
| 7   | 8   | 9  | 10                      | 11  | 12   | 13  |
|   |   | Board of Education<br>Regular Meeting, 6pm |                         |   |  |   |
| 14  | 15  | 16   | 17                      | 18  | 19   | 20  |
|   | <b>Martin Luther<br/>King Jr. Day<br/>No School</b> |  |                         |   |  |   |
| 21  | 22  | 23   | 24                      | 25  | 26   | 27  |
|   |   |  |                         |   |  |   |
| 28  | 29  | 30   | 31                      |  | DECEMBER 2023<br>S M T W T F S<br>1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 | FEBRUARY 2024<br>S M T W T F S<br>1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 |

### Union East Elementary School

7 4th Grade Band Open Rehearsal, 6pm

### Middle School

13-17 Spirit Week

15 Club Pictures

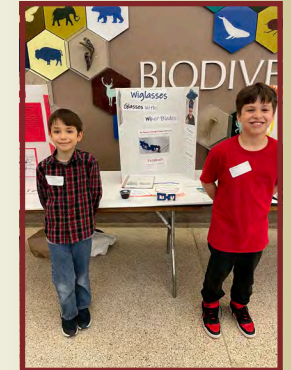
### High School

1-2 Winter Spirit Week

3 Winter Dance, 7-10pm

8 BHM Presentation, 6pm

15 Band Festival, 7pm



Parent Portal

# February 2024



| Sunday  | Monday  | Tuesday   | Wednesday | Thursday | Friday  | Saturday |
|---|---|---|-----------|----------|---|----------|
| <div>JANUARY 2024</div> <div>S M T W T F S</div> <div>1 2 3 4 5 6</div> <div>7 8 9 10 11 12 13</div> <div>14 15 16 17 18 19 20</div> <div>21 22 23 24 25 26 27</div> <div>28 29 30 31</div> | <div>MARCH 2024</div> <div>S M T W T F S</div> <div>S M T W T F S</div> <div>1 2</div> <div>3 4 5 6 7 8 9</div> <div>10 11 12 13 14 15 16</div> <div>17 18 19 20 21 22 23</div> <div>24 25 26 27 28 29 30</div> <div>31</div> |                 |           | 1        | 2   | 3        |
| 4   | 5   | 6   | 7         | 8        | 9   | 10       |
| 11  | 12  | 13  | 14        | 15       | 16  | 17       |
| 18  | 19  | 20  | 21        | 22       | 23  | 24       |
| 18  | <div>Presidents' Day</div> <div>No School</div>   | <div>Board of Education</div> <div>Regular Meeting and</div> <div>Tax Cap Presentation, 6pm</div> |           |          |   |          |
|   |   | <div>Mid-Winter Recess - No School</div>  |           |          |   |          |
| 25  | 26  | 27  | 28        | 29       |  |          |
|   | Classes Resume  |   |           |          |   |          |

### Union East Elementary School

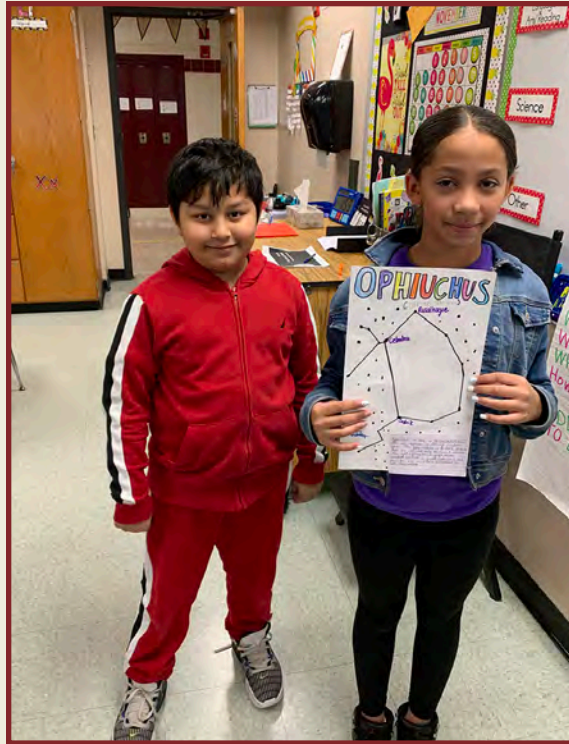
- 2 Read Across America Day
- 7 Teacher Record Day (1/2 Day for Student Attendance)
- 7 Open House, 4:30-6:15pm
- 20 Second Trimester Report Cards
- 21 Spring Pictures

### Middle School

- 6 National Junior Honor Society Induction Ceremony
- 8 25-Week Progress Reports
- 15 Spring Fling
- 18 Modified Sports Begin
- 20 All Band Concert, 7pm
- 25-28 Rock the Test Spirit Week
- 26-28 8th Grade Washington DC Trip
- 27 All Chorus Concert, 7pm

### High School

- 1-3 Musical
- 8 25-Week Progress Reports
- 11 JV/V Sports Begin
- 20 All Band Concert, 7pm
- 26-28 Washington DC Trip
- 27 All Chorus Concert, 7pm



Parent Portal

# March 2024



| Sunday  | Monday  | Tuesday   | Wednesday  | Thursday | Friday  | Saturday  |
|---|---|---|--|----------|---|---|
| FEBRUARY 2024<br>S M T W T F S<br>1 2 3<br>4 5 6 7 8 9 10<br>11 12 13 14 15 16 17<br>18 19 20 21 22 23 24<br>25 26 27 28 29 | APRIL 2024<br>S M T W T F S<br>1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30 |  |  |          | 1   | 2   |
|  3   | 4   | 5   | 6  | 7        | 8   | 9   |
| World Language Week   |   |   |  |          | <b>Staff Development Day</b><br>No Student Attendance |   |
|   |   | Board of Education Regular Meeting, 6pm   |  |          |   |   |
| 10  | 11  | 12  | 13   | 14       | 15  | 16  |
| Daylight Savings Time Begins  |   |   |  |          |   |   |
| 17  | 18  | 19  | 20   | 21       | 22  | 23  |
|   |   |   |  |          |   |   |
| 24  | 25  | 26  | 27   | 28       | 29  | 30  |
| 31  |   |   |  |          | <b>Spring Recess</b><br>No School                     |  |
|   | Board of Education Budget Work Meeting, 6pm   |   |  |          |   |   |

**Union East Elementary School**

4/9-5/17 NYS ELA & Math Assessment Window

**Middle School**

4/9-5/17 NYS ELA and Math Exam Window

4/9-5/17 NYS Science Assessment Grades 5 & 8

17 Grade 5-12 Jazz Night, 7pm

19 Third Marking Period Grades Close

**High School**

15-19 Spring Spirit Week

17 Grade 5-12 Jazz Night, 7pm

19 Third Marking Period Grades Close

25 Seal of Biliteracy



Parent Portal

**April 2024**



| <i><b>Sunday</b></i>  | <i><b>Monday</b></i>                      | <i><b>Tuesday</b></i>   | <i><b>Wednesday</b></i>  | <i><b>Thursday</b></i> | <i><b>Friday</b></i>  | <i><b>Saturday</b></i>   |
|---|---|---|--|------------------------|---|--|
|  | 1   | 2   | 3  | 4                      | 5   | 6  |
|   | <i><b>Spring Recess - No School</b></i>   |   |  |                        |   |  |
|   |   |   |  |                        |   |  |
| 7   | 8   | 9   | 10   | 11                     | 12  | 13   |
|   | <i><b>Spring Recess<br/>No School</b></i> | Classes Resume  |  |                        |   |  |
| 14  | 15  | 16  | 17   | 18                     | 19  | 20   |
|   |   | Board of Education<br>Regular Meeting and<br>Budget Presentation, 6pm |  |                        |   |  |
| 21  | 22  | 23  | 24   | 25                     | 26  | 27   |
| 28  | 29  | 30  |  |                        | MARCH 2024<br>S M T W T F S<br>1 2<br>3 4 5 6 7 8 9<br>10 11 12 13 14 15 16<br>17 18 19 20 21 22 23<br>24 25 26 27 28 29 30<br>31 | MAY 2024<br>S M T W T F S<br>1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 31 |

### Union East Elementary School

4/9-5/17 NYS ELA & MATH Assessment Window

### Middle School

4/9-5/17 NYS ELA and Math Exam Window

15 Grade 7/8 Spring Concert, 7pm

17 35-Week Progress Reports

29 Grade 5/6 Spring Concert, 7pm

### High School

6 AP United States Government and Politics Exam, 8am

6 AP Chemistry Exam, 12pm

8 AP English Literature and Composition Exam, 8am

10 AP United States History Exam, 8am

15 AP World History Exam, 8am

16 AP Biology Exam, 12pm

17 35-Week Progress Reports

20 Spring Concert, 7pm

21 Recognition Day

22-23 Senior Trip



Parent Portal

# May 2024



| <i><b>Sunday</b></i>  | <i><b>Monday</b></i>  | <i><b>Tuesday</b></i>  | <i><b>Wednesday</b></i> | <i><b>Thursday</b></i> | <i><b>Friday</b></i>  | <i><b>Saturday</b></i>  |
|---|---|--|-------------------------|------------------------|---|---|
| APRIL 2024<br>S M T W T F S<br>1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30 | JUNE 2024<br>S M T W T F S<br>1<br>2 3 4 5 6 7 8<br>9 10 11 12 13 14 15<br>16 17 18 19 20 21 22<br>23 24 25 26 27 28 29<br>30 |                     | 1                       | 2                      | 3   | 4   |
| 5   | 6   | 7  | 8                       | 9                      | 10  | 11  |
| 12<br>                                     | 13  | 14<br><br>Board of Education<br>Regular Meeting and<br>Budget Hearing, 6pm                           | 15                      | 16                     | 17  | 18  |
| 19  | 20  | 21<br><br>Budget and Trustee Vote,<br>12-9pm<br><br>Districtwide Multicultural<br>Festival, 4:30-6pm | 22                      | 23                     | 24<br><br><b>Memorial Day<br/>           Holiday<br/>           No School</b> | 25  |
| 26  | 27<br><br><b>Memorial Day<br/>           Holiday<br/>           No School</b><br><br><i>Memorial Day</i>                      | 28<br><br>Classes Resume   | 29                      | 30                     | 31  |  |

### Union East Elementary School

- 3-7 Field Days
- 21 Grade 4 Moving Up Day
- 24 Early Release, 12pm
- 24 UPK Moving Up Day
- 25 Early Release, 12pm

### Middle School

- 5 8th Grade Picture
- 14 Veterans Concert for Heroes, 7pm
- 25 Moving Up Day Ceremony
- 25 Fourth Marking Period Grades Close

### High School

- 7 Senior Prom, 6-10pm
- 14 HS Regents Exams
- 18 HS Regents Exams
- 20-21 Regents Exams
- 24-25 Regents Exams
- 25 Fourth Marking Period Grades Close
- TBD Graduation



Parent Portal

# June 2024



| Sunday   | Monday  | Tuesday  | Wednesday  | Thursday | Friday | Saturday |
|--|---|--|--|----------|--------|----------|
| MAY 2024<br>S M T W T F S<br><br>1 2 3 4<br>5 6 7 8 9 10 11<br>12 13 14 15 16 17 18<br>19 20 21 22 23 24 25<br>26 27 28 29 30 31 | JULY 2024<br>S M T W T F S<br><br>1 2 3 4 5 6<br>7 8 9 10 11 12 13<br>14 15 16 17 18 19 20<br>21 22 23 24 25 26 27<br>28 29 30 31 |  |  |          |        | 1        |
| 2  | 3   | 4  | 5  | 6        | 7      | 8        |
| 9  | 10  | 11   | 12   | 13       | 14     | 15       |
|  |   | Board of Education<br>Regular Meeting, 6pm   |  |          |        |          |
|  16  | 17  | 18   | 19   | 20       | 21     | 22       |
|  |   |  | <b>Juneteenth</b><br><b>No School</b><br><b>No Regents Exams</b> |          |        |          |
| 23   | 24  | 25   | 26   | 27       | 28     | 29       |
| 30   |   | Last Student Day   |  |          |        |          |

| Sunday   | Monday | Tuesday | Wednesday | Thursday   | Friday                          | Saturday |
|--|--------|---------|-----------|--|---------------------------------|----------|
| <div>JUNE 2024</div> <div>S M T W T F S</div> <div>1</div> <div>2 3 4 5 6 7 8</div> <div>9 10 11 12 13 14 15</div> <div>16 17 18 19 20 21 22</div> <div>23 24 25 26 27 28 29</div> <div>30</div> | 1      | 2       | 3         | 4  | 5                               | 6        |
| 7  | 8      | 9       | 10        | 11   | 12                              | 13       |
| 14   | 15     | 16      | 17        | 18   | 19                              | 20       |
| 21   | 22     | 23      | 24        | 25   | 26                              | 27       |
| 28   | 29     | 30      | 31        | <div>AUGUST 2024</div> <div>S M T W T F S</div> <div>1 2 3</div> <div>4 5 6 7 8 9 10</div> <div>11 12 13 14 15 16 17</div> <div>18 19 20 21 22 23 24</div> <div>25 26 27 28 29 30 31</div> | <div>July</div> <div>2024</div> |          |

Independence Day





**Cheektowaga Central School District**  
**2023-2024 Community Eligibility Provision (CEP)/Provision 2 non-base year**  
**Household Income Eligibility Form**

Cheektowaga Central School District is participating in the Community Eligibility Provision (CEP) or Provision 2 in a non-base year. All children in the school will receive meals/milk at no charge regardless of household income or completion of this form. **This form is to determine eligibility for additional State and federal program benefits that your child(ren) may qualify for and to assist our district in remaining CEP eligible.** Read the instructions on the back, complete **only one** form for your household, **listing ALL your children in ALL the schools they attend**, sign your name and return it to the school. Call 716-686-3621, if you need help.

1. List all children in your household who attend school:

| Student Name | School | Grade/Teacher | Foster Child             | No Income                |
|--------------|--------|---------------|--------------------------|--------------------------|
|              |        |               | <input type="checkbox"/> | <input type="checkbox"/> |
|              |        |               | <input type="checkbox"/> | <input type="checkbox"/> |
|              |        |               | <input type="checkbox"/> | <input type="checkbox"/> |
|              |        |               | <input type="checkbox"/> | <input type="checkbox"/> |
|              |        |               | <input type="checkbox"/> | <input type="checkbox"/> |
|              |        |               | <input type="checkbox"/> | <input type="checkbox"/> |

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. Skip to Part 5, and sign the application.

Name: \_\_\_\_\_ CASE # \_\_\_\_\_

3. Household Gross Income: List all people living in your household, how much and how often they are paid (weekly, every other week, twice per month, monthly). Do not leave income blank. If no income, check box. If you have listed a foster child above, you must report their personal income.

| Name of household member | Earnings from work before deductions<br><i>Amount / How Often</i> | Child Support, Alimony<br><i>Amount / How Often</i> | Pensions, Retirement Payments<br><i>Amount / How Often</i> | Other Income, Social Security<br><i>Amount / How Often</i> | No Income                |
|--------------------------|---|---|--|--|--------------------------|
|                          | \$ _____ / _____  | \$ _____ / _____                                    | \$ _____ / _____   | \$ _____ / _____   | <input type="checkbox"/> |
|                          | \$ _____ / _____  | \$ _____ / _____                                    | \$ _____ / _____   | \$ _____ / _____   | <input type="checkbox"/> |
|                          | \$ _____ / _____  | \$ _____ / _____                                    | \$ _____ / _____   | \$ _____ / _____   | <input type="checkbox"/> |
|                          | \$ _____ / _____  | \$ _____ / _____                                    | \$ _____ / _____   | \$ _____ / _____   | <input type="checkbox"/> |
|                          | \$ _____ / _____  | \$ _____ / _____                                    | \$ _____ / _____   | \$ _____ / _____   | <input type="checkbox"/> |
|                          | \$ _____ / _____  | \$ _____ / _____                                    | \$ _____ / _____   | \$ _____ / _____   | <input type="checkbox"/> |
|                          | \$ _____ / _____  | \$ _____ / _____                                    | \$ _____ / _____   | \$ _____ / _____   | <input type="checkbox"/> |
|                          | \$ _____ / _____  | \$ _____ / _____                                    | \$ _____ / _____   | \$ _____ / _____   | <input type="checkbox"/> |

4. Signature: An adult household member must sign this application.

I certify (promise) that all of the information on this application is true and that all income is reported. I understand that the information is being given so the school may receive federal funds. The school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Home Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY

**Annual Income Conversion (Only convert when multiple income frequencies are reported on application)**  
**Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12**

SNAP/TANF/Foster Income      Total Household Income/How Often: \_\_\_\_\_ / \_\_\_\_\_      Household Size: \_\_\_\_

Free Eligibility      Reduced Eligibility      Denied Eligibility

Signature of Reviewing Official : \_\_\_\_\_

## CEP/Provision 2 Non-Base Year Household Income Form INSTRUCTIONS

### PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE FORM FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one form.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, and check the box for each child with no income.

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### PART 2 HOUSEHOLDS GETTING SNAP, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- (1) List a current SNAP (Supplemental Nutrition Assistance Program), TANF (Temporary Assistance for Needy Families) or FDPIR (Food Distribution Program on Indian Reservations) case number **of anyone living in your household. Do not use the 16-digit number on your benefit card.** The case number is provided on your benefit letter.
- (2) An adult household member must sign the form in PART 4. **SKIP PART 3** - Do not list names of household members or income if you list a SNAP, TANF or FDPIR number.

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### PARTS 3 & 4 ALL OTHER HOUSEHOLDS MUST COMPLETE ALL OF PARTS 3 AND 4.

- (1) Write the names of **everyone in your household**, whether or not they get income. Include yourself, the children you are completing the form for, all other children, your spouse, grandparents, and other related and unrelated people living in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.

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## PRIVACY ACT STATEMENT

**OTHER BENEFITS:** Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). To determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

## USE OF INFORMATION STATEMENT

Use of Information Statement: The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

## DISCRIMINATION COMPLAINTS

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age or reprisal or retaliation for prior civil rights activity.

Program information may be made available in language other than English. Persons with disabilities who require alternative means of communication to obtain information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number and a written description of alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
- (2) fax: (833) 256-1665 or ((202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.





# BOARD OF EDUCATION AND DISTRICT INFORMATION



## BOARD OF EDUCATION

The Cheektowaga Central School District Board of Education sets policies for the school district, in accordance with state and federal laws. The seven members are elected by District residents and serve unpaid, five-year terms. Elections are held at the time of the annual budget vote in May.

### President

Renee Wilson  
rwilson@ccsd-k12.net

### Vice President

Edward W. Schaefer  
eschaefer@ccsd-k12.net

### Trustees

Yvonne Douglass  
ydouglass@ccsd-k12.net

Caleb Harte  
charte@ccsd-k12.net

Carol Kiripolsky  
ckiripolsky@ccsd-k12.net

Paul A. Nazzarett, Jr.  
pnazzarett@ccsd-k12.net

Derrick Warburton  
dwarburton@ccsd-k12.net

### District Clerk

Jessica Hedges  
jhedges@ccsd-k12.net

To reach a Board member by telephone, please call the Board Clerk at (716) 686-3606. The Board Clerk will relay your message to the appropriate Board member. Your call will be returned as soon as possible.



## BOARD OF EDUCATION MEETINGS

The Board of Education meets on Tuesdays, as listed below, in the Board Room of the Cheektowaga Central High School. Meetings begin at 6:00 p.m. The Board of Education transacts business only at scheduled meetings. Special meetings may be called at the request of a Board member. District residents are encouraged to participate in all public board meetings. Agendas are provided to visitors. Opportunity is provided during the course of the meeting for district residents wishing to address the Board. The 2023-24 schedule is as follows:

July 11, 2023  
August 8, 2023  
August 29, 2023  
September 12, 2023  
October 10, 2023  
November 14, 2023  
December 12, 2023  
January 9, 2024  
February 13, 2024\*  
March 5, 2024  
April 16, 2024\*\*  
May 14, 2024\*\*\*  
May 21, 2024\*\*\*\*  
June 11, 2024

\*Tax Cap Presentation

\*\*Presentation and Adoption of CCSD Budget

\*\*\*Budget Hearing

\*\*\*\*Budget and Trustee Vote

Budget work session will be on March 26 at 6 p.m.

## BUDGET INFORMATION

### May 14, 2024 - Budget Hearing

Raymond L. Carr Board Room  
*Presentation will take place prior to the regular board meeting that evening.*

### May 21, 2024 - Budget Vote and Election

Noon - 9 p.m.  
Cheektowaga Central BOE Room

## CHEEKTOWAGA CENTRAL SCHOOL DISTRICT ADMINISTRATION

3600 Union Road, Cheektowaga, NY 14225

Superintendent of Schools..... Scott Zipp ..... (716) 686-3606  
Business Administrator ..... Laurie Widman ..... (716) 686-3611  
Community Engagement ..... Laurie Ferry ..... (716) 686-3618  
Director of Athletics/H.S. Dean of Students ..... Brian Hickson ..... (716) 686-3625  
Director of Facilities ..... Bruce Vona ..... (716) 686-3612  
Director of Human Resources ..... Michael Fatta ..... (716) 686-3681  
Director of Learning ..... Maureen George ..... (716) 686-3630  
Director of Pupil Services ..... Erin Weir ..... (716) 686-3644  
Director of Technology ..... Michael Amici ..... (716) 686-3678  
Food Service ..... (716) 686-3638  
Office of Special Education ..... (716) 686-3643  
Student Registration ..... (716) 686-3665

## UNION EAST ELEMENTARY SCHOOL • GRADES UPK-4

3550 Union Road, Cheektowaga, NY 14225

Principal ..... Melissa Mitchell ..... (716) 686-3620  
Assistant Principal ..... Stephanie Anderson ..... (716) 686-3620  
Assistant Principal ..... Julia Hamels ..... (716) 686-3620  
Attendance ..... (716) 686-4900  
Nurse ..... Raena Koepfel and Charlene Maslowski ..... (716) 686-3623  
Student Services ..... (716) 686-3620

## CHEEKTOWAGA CENTRAL MIDDLE SCHOOL • GRADES 5-8

3600 Union Road, Cheektowaga, NY 14225

Principal ..... Christopher Salinas ..... (716) 686-3660  
Assistant Principal ..... Katie Daniels ..... (716) 686-3660  
Attendance ..... (716) 686-3672  
Nurse ..... Heather Amoia ..... (716) 686-3657  
Student Services ..... (716) 686-3649

## CHEEKTOWAGA CENTRAL HIGH SCHOOL • GRADES 9-12

3600 Union Road, Cheektowaga, NY 14225

Principal ..... Karin Cyganovich ..... (716) 686-3602  
Assistant Principal ..... Micah Hanford ..... (716) 686-3602  
Assistant Principal ..... Joshua Strzelec ..... (716) 686-3602  
Attendance ..... (716) 686-3640  
Nurse ..... Kelsey Whelan ..... (716) 686-3628  
Student Services ..... (716) 686-3634

## TRANSPORTATION

WNY Bus Co ..... (716) 681-2100  
CCSD Transportation Clerk ..... Christine Grabowski ..... (716) 686-3612

*Our full Staff Directory can be found online at [cheektowagak12.org/StaffDirectory](http://cheektowagak12.org/StaffDirectory)*



**Cheektowaga Central School District**  
3600 Union Rd.  
Cheektowaga, NY 14225

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## STAY CONNECTED

### Website, News and Information

Access our website at [www.cheektowagak12.org](http://www.cheektowagak12.org) for the following: Community Use of Facilities; Tobacco Use; Student Drug/Alcohol Use; Sexual Harassment; Graduation Requirements; District Newsletters; Internet Use; AIDS/HIV Education; Safety; Special Education; Board of Education; Transportation; Parent Involvement; Emergency Closings; Free/Reduced Meal Information & Application; VADIR & DASA forms; supply lists; registration information; staff directories.

Download the Cheektowaga Central Schools App in the app store or Google play store.

#### Follow us on social media:

Facebook: @CheektowagaCentral.CCSD

Instagram: @CheektowagaCSD

Twitter: @CheektowagaCSD



### Keep Us Informed

Please help keep the school records current by letting the school know about your new address, work telephone numbers, new babysitter numbers, or new home phone numbers. At times, it is extremely important for school personnel to reach parents such as in the case of an emergency. To reach any building, phone (716) 686-3600.

